Ivanhoe Public Schools

Regular School Board Mtg. Agenda
Wednesday, March 16, 2022
6:30 p.m.
Lincoln Elementary School Boardroom

Our mission: To make Lincoln Elementary a place of discovery, creativity, and community.

1. Call to Order –Chairwoman Paluch

2. Approval of Agenda

   Motion ____________________ Second ____________________ Action __________

3. Approval of Board Meeting Minutes (Exhibits)

   Motion to approve the Regular Board Meeting Minutes from February 16, 2022

   Motion ____________________ Second ____________________ Action __________

4. Reports

   1. Administration/Community Education

5. Approval of the Bills (Exhibit)

   Motion ____________________ Second ____________________ Action __________

6. Public Forum (if needed)

7. New Business

   A. Motion to approve the 2022-2023 SW/WC Service Cooperative contracts

   Motion ____________________ Second ____________________ Action __________

   B. Motion to approve up to 5 Digital Learning Days for the 2022-2023 school year.

   Motion ____________________ Second ____________________ Action __________

   C. Motion to approve the FY 2023 Achievement and Integration Budget

   Motion ____________________ Second ____________________ Action __________

   D. Motion to approve the revised FY 22 budget

   Motion ____________________ Second ____________________ Action __________

8. Upcoming Events and Activities (See Calendar)

   -Regular meeting Thursday, April 20, 2022 at 6:30 p.m. in the Lincoln Elementary Boardroom

9. Correspondence

10. Adjournment

Motion ____________________________ Second __________________________ Action __________ Time___

SOUTHWEST WEST CENTRAL SERVICE COOPERATIVE
SWWC
Education & Administrative Resources

1420 East College Drive
Marshall, MN 56258
www.swsc.org

SWWC Contracts Summary

		21-22 Contracts		22-23 Contracts
Member: Ivanhoe Public School				
Child Count on Contracts		88		86
Membership Dues (One-Time)		$ .00		$ .00
Administrative Solutions				
Environmental/Occupational Health & Safety Management Program		$3,200.00		$3,300.00
Health & Safety Management Assistance		$ 878.81		$ 878.81
Drug & Alcohol Services		No		No
Regional Management Information Center				
• Business/SMART Systems Services		$4,524.80		$4,604.60
• MARSS/Other Revenue Reporting Services		$1,461.60		$1,360.20
• Extended Services Subscription		$22,100.00		$22,620.00
Technology Services				
• Basic Technology Services		$ 950.00		$ 955.00
• Supplemental Technology Support & Integration Block Hours		$6,612.00 1 day/month (12 Months)		$6,972.00 1 day/month (12 Months)
• Technology Coordinator and/or Integration Services		$ .00		$ .00
• E-Rate Coordination Services		$1,150.00		$1,150.00
• Comprehensive Cyber Security		$ .00		$ .00
Educational Solutions				
Special Education Services (excluding Autism Services):				
• School Psychologist		$5,300.00		$10,450.00
• Speech/Language Pathologist		$30,803.00		$27,000.00
• School Social Worker		$ .00		$ .00
• Teacher of the Visually Impaired		$ .00		$ .00
• Early Childhood Special Education Teacher		$32,699.00		$32,900.00
• Teacher of the Deaf/Hard of Hearing		$ .00		$ .00
• Special Education/DAPE Teacher		$ .00		$ .00
• Occupational Therapy		$7,360.00		$11,960.00
• Occupational Therapy Supervision		$ .00		$ .00

• Orientation and Mobility Services • Physical Therapy • Regional ECSE Coordination • Special Education Cooperative Membership Fee • Shared Special Education Administrative Services • Single District Special Education Administrator TOTAL SPECIAL EDUCATION SERVICES		$ .00 $ .00 $1,123.73 $ .00 $15,564.00 $ .00 $92,849.73		$ .00 $ .00 $ 678.00 $7,684.00 $12,967.00 $ .00 $103,639.00
Autism Consultant Services		$ .00		$ .00
Behavior Analytic Services		$ .00		$ .00
Mental Health Services		$ .00		$ .00
Shared Services (Standards Alignment, PLCs, Professional Development and Curriculum)		$ .00		$ .00
Teaching & Learning Collaborative Services		$ .00		$ .00
Teaching & Learning Customized Services		$ .00		$ .00
Instructional Coaching for Teachers		$ .00		$ .00
STARRS Online Academy		No		No
TOTAL		**$133,726.94**		**$145,479.61**

DEPARTMENT OF EDUCATION

Achievement and Integration Program
FY 2023 Budget Coversheet

Use this workbook to list proposed expenditures of FY 2023 Achievement Integration (A&I) revenue. All expenditures must support strategies in your district's MDE-approved A&I plan. Each worksheet has a column where you will explain how each line item is intended to fund a strategy. **Please use the instructions in the prior tab of this workbook**. For details on budget requirements, see the A&I Budget Guide on the A&I webpage.

District Name: Ivanhoe Public School District
District ISD Number: 403
Superintendent: Daniel Deitte
Partnering Districts: Minneota, Lakeview, Dawson-Boyd, Yellow Medicine East, Renville County West, and Canby

Fiscal and program staff should work together to complete this budget. Please list those staff members below. Both will be contacted if changes or more detail is needed for budget approval or changes.

Program Staff:	Daniel Deitte	Fiscal Staff:	Nancy Blanchette
Phone:	507-872-6532	Phone:	**507-694-1540**
E-mail:	daniel.deitte@minneotaschools.org	Email:	nblanchette@ivanhoeschools.org

If you have been notified by MDE that your district has one or more *Racially Identifiable Schools,* please list those schools here:

Find the amount of Achievement and Integration (A&I) revenue your district may be eligible to receive in FY 2023 and enter it below. See lines 12 and 13 in your district's Integration Revenue Reports listed online in the Minnesota Funding Reports. These are estimates based on enrollment projections and A&I funding formulas. These estimates will be adjusted to reflect actual FY23 enrollment. Directions for finding Integration Revenue reports online are posted to the A&I website.

Total Estimated Initial Revenue (FIN 313)	$	14,493.32
Total Estimated Incentive Revenue (FIN 318)	$	1,318.00
TOTAL A&I REVENUE	$	15,811.32

CERTIFICATION STATEMENT

We certify that the budget information submitted for our school district to the Minnesota Department of Education (MDE) is an accurate and complete representation of the fiscal year 2023 Achievement & Integration budget as approved by the school board.

Board Approval Date ____________________

School Board Chair ____________________ **Date** ________

Superintendent ____________________ **Date** ________

This certification statement is not required in legislation or by the Minnesota Department of Education.

FOR MDE USE ONLY

Approved Initial Revenue: ____________ **Approved Incentive Revenue:** ____________

MDE Approval: ____________________ **Date:** ____________

DEPARTMENT OF EDUCATION

FY 2023 Achievement and Integration Budget Expenditure Summary

District Number:	403		District Name:	Ivanhoe Public School District	
Proposed Budget			**Actual Expenditures**		
		Proposed Budget Ratios			Actual Budget Ratios
Direct Services to Students must equal at least 80% of total revenue	$13,041.00	90.00%	**DSS** At least 80% of total expenditures	$0.00	#DIV/0!
Professional Development may equal no more than 20% of total revenue	$0.00	0.00%	**Professional Development** No more than 20% of total expenditures	$0.00	#DIV/0!
Administrative/Indirect may equal no more than 10% of total revenue	$1,449.00	10.00%	**Admin/Indirect** No more than 10% of total expenditures	$0.00	#DIV/0!
Total Proposed Revenue:	$14,490.00		**Total Revenue Expended:**	$0.00	
Total Amount Proposed FIN 313	$14,490.00		**Improvement Planning Expenditures**	100%	#REF!
Total Amount Proposed FIN 318	$0.00		Districts must use up to 20% of integration revenue to implement an improvement plan (Minn. Stat. 124D.862 subd. 8 (c) 2).		

Amending Line Items To amend line items in this budget after it's been approved by MDE, strike the approved dollar amt and related budget narrative. Insert a row below the line you want to change (make sure the new row is *above* the total revenue line). Add a new dollar amt and narrative to the row you just added. Then highlight both lines with the color highlight function. Explain the change in the comments box at the bottom of the tab.

UFARS Corrections You do not need to submit an amended budget to MDE in order correct UFARS codes. Instead, make UFARS corrections when you submit your Actual Expenditure report. Add a note to explain the correction. See the A&I Gudget Guide for more details on when to amend your MDE-approved budget.

COMMENTS:

DEPARTMENT OF EDUCATION

FY 2023 Achievement and Integration Budget
Direct Student Service Costs

District Number: 403 District Name: Ivanhoe Public School District

80% Direct Services to Students

List proposed **FIN 313** expenditures for Direct Student Services below. At least 80% of a district's proposed expenditures must be used for strategies in a district's MDE-approved A&I plan that provide direct services to students. Read the A&I Budget Guide on the MDE website for details.

UFARS Title	UFARS Code Required				Budgeted Amount	Actual Amt	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.	Resubmit this budget with actual FY23 expenditures by 12/1/23.	Use this column to describe what will be purchased to implement your A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will help implement the strategy. *Do not copy the strategy description from your plan.*	Strategy # and Name
YMIC Cross District Activities	005	790	313	305	$628.00		expenditures for the following integration	1- Cross District
			313					
Success Coach	100	203	313	165	$6,545.00		Coach to provide support to students and raise	3- Success Coach
FICA for Success Coach	100	203	313	210	$550.00		Achievment Goal #1- FICA for Success Coach	3- Success Coach
TRA for Success Coach	100	203	313	218	$518.00		Achievement Goal #1- TRA for Success Coach	3- Success Coach
			313					
Expenditures paid to ISD 414	005	790	313	305	$4,800.00		to ISD 414 for Ivanhoe District students in grade	All
			313					
			313					
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			313					
FIN 313 TOTAL					$13,041.00	$0.00		

*Insert lines **above** the FIN 313 TOTAL line to include those dollar amounts in proposed and approved revenue totals.*

Improvement Funding Copy line items for improvement strategies and paste them into the Direct Student Services section of the Improvement Planning tab.

Comments:

MN DEPARTMENT OF EDUCATION

FY 2023 Achievement and Integration Budget
Administrative/Indirect Costs

District Number: 403 District Name: Ivanhoe Public School District

10% Administrative/Indirect Costs

List proposed Administrative/Indirect **FIN 313** expenditures below. **No more than 10% of this budget's total revenue may be proposed or used for administrative or indirect costs.** Read the A&I Budget Guide on the MDE website for details.

UFARS Title	UFARS Code Required				Budgeted Amount	Actual Amount	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.	Resubmit this budget with actual FY23 expenditures by 12/1/23.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. Do not copy the strategy description from your plan.	Strategy # and Name
YMIC Integration Coordinator Payable to YME (fiscal host)	005	790	313	305	$1,449.00		10% of Integration Revenue is paid to YME (fiscal host) for YMIC integration coordinator. The YMIC coordinator organizes YMIC meetings and classroom partnership activities, communicates with member districts, and communicates with MDE.	All
			313					
			313					
			313					
			313					
			313					
FIN 313 TOTAL					$1,449.00	$0.00		

Add lines ***above*** *the FIN 313 TOTAL line to include those dollar amounts in proposed and approved revenue totals.*

Improvement Funding Copy line items for improvement strategies and paste them into the Admin/Indirect section of the Improvement Planning tab.

Comments:

		Estimated FB Ending 6/30/2021*	22 Revenues	22 Expenses	Estimated FB Ending 6/30/2022	Will need Transfer	Ending FB after Transfer
Learning & Development Fin 330	FB 428	$ -	$34,254	$36,177	($1,923)	$1,923	$0
Gifted & Talented Fin 388	FB 438	$ -	$1,701	$400	$1,301		$1,301
Basic Skills Fin 317	FB 441	$ -	$8,152	$9,682	($1,530)	$1,530	$0
Basic Skills Ext Time Fin 309	FB 459	$ -	$0	$0	$0		$0
Safe Schools Fin 342	FB 449	$ 2,079	$5,621	$550	$7,150		$7,150
Long Term Fac Maint Pro 865	FB 467	$ 76,036	$48,537	$43,200	$81,373		$81,373
Operating Capital Fin 302	FB 424	$ 2,704	$33,887	$9,800	$26,791		$26,791
Staff Development Fin 316	FB 403	$ -	$20,749	$16,902	$3,847		$3,847
Student Activities Fin 301	FB 401	$ 21,618	$13,052	$12,000	$22,670		$22,670
Achievement & Integration Fin 313	FB 448	$ -	$15,185	$15,843	($658)	$658	$0
Desig for Severance Obj 191, 291	FB 418	$ -	$0	$0	$0		$0
Payment in Lieu of Taxes	FB 476	$ -	$0	$0	$0		$0
Unreserved**	FB 422	*$ 283,959*	*$1,388,929*	*$1,559,178*	*$113,710*	*($4,111)*	*$109,599*
Nonspendable FB	FB 460	$ 122	$0	$0	$122	$0	$122
TOTALS 01 & 21		**$ 386,517**	**$1,570,067**	**$1,703,732**	**$252,852**	**$0**	**$252,852**
02 FOOD SERVICE							
Nonspendable FB	FB 460	$ 5,453	$0	$0	$5,453		$5,453
Unreserved FB*	FB 464	$ 17,570	$67,005	$85,677	($1,102)	$1,102	$0
Deficit FB	FB 463	$ -	$0	$0	$0	($1,102)	($1,102)
TOTAL 02		**$ 23,024**	**$ 67,005**	**$ 85,677**	**$4,352**	**$ -**	**$4,352**
04 COMM SERVICE							
CE Reserved & Restricted	FB 431/464	$ 20,265	$17,262	$30,600	$6,927		$6,927
ECFE Fin 325,328	FB 432	$ -	$23,320	$771	$22,549		$22,549
School Readiness Fin 337,344	FB 444	$ 55,298	$33,559	$76,290	$12,567		$12,567
TOTAL 04		**$ 75,563**	**$ 74,141**	**$ 107,661**	**$42,043**	**$ -**	**$42,043**
07 DEBT SERVICE							
Restricted Fund Balance	FB 464	$ 245,428	$750,633	$741,065	$254,996		$254,996
TOTAL 07		**$ 245,428**	**$ 750,633**	**$ 741,065**	**$254,996**	**$ -**	**$254,996**
TOTALS		***$ 730,531***	***$ 2,461,846***	***$ 2,638,135***	***$554,242***		***$554,242***